

ATTENTION – ATTENTION – ATTENTION

The #1 thing that slows down the Appraisal Process

Is the ability for the Appraiser to connect with the person that is going to physically let the appraiser into the property! So please accurately and neatly fill in the below contact information: ([this is a writeable PDF form](#))

Refinance

- Name of person who will arrange and physically be present to allow Appraiser access to the property.

- Home Phone Number (with area code)

(_____) _____

- Cell Numbers

(_____) _____ or (_____) _____

- E-mail address

_____ or _____

Purchase

- The realtor who will arrange and physically be present to allow Appraiser access to the property

Name of Agent: _____

Company: _____

Work Number: (_____) _____

Cell Number: (_____) _____

E-mail Address: _____

- If a “Lock Box” will be utilized to access the property where is it located on the property?

- Lock Box Code: _____

Credit Card Authorization Form

Instructions:

1. Complete the form. Type all information in the blanks below or print the form and complete the blanks legibly with a dark pen.
2. Print the form and have the credit card holder sign on the signature line as indicated.
3. FAX (408-516-5500) or scan and email (accounting@pacificappraisers.com) to complete the payment of your order.

This Portion for Pacific Appraiser's use only, do not complete.

Pacific Appraiser's File No. _____ Date: _____

Property Address: _____

Client Name: Athas Capital Group Report Type: _____

Credit Card Authorization Form

I, , hereby authorize Pacific Appraisers to charge my credit card account in the amount of \$

Credit Card Number:

Expiration Date: / CID Code:

Credit Card Billing Information

Authorization Codes (Pacific Appraiser's Use Only)

Name on Card:

Street Address:

City:

State: Zip Code:

Telephone:

Confirmation:

Reference:

1. I understand that by providing this information I hereby authorize Pacific Appraisers to debit my credit card and authorize appraisal services at the property stated above.

2. It is Pacific Appraiser's policy to not issue refunds. Before authorizing this transaction, please make sure you read and understand all documents.

3. There will be no refunds issued for cancelled orders even if the appraisal has not been completed.

Cardholder's Signature: _____ Date: _____